Academic Master Plan

School: Carmel Academy HSS, Alappuzha

Classes Covered: Std. 5 – 10

Duration: 2025–2028

1. Vision & Mission

Vision: To ensure holistic development of every child by fostering academic excellence, discipline, values, creativity, and life skills in a technology-enabled learning environment.

Mission: To provide quality education that promotes 100% academic success, strengthens language and ICT skills, encourages co-curricular activities, and prepares socially responsible citizens.

2. Current Academic Status (Situation Analysis)

Pass percentage (SSLC/overall): 100%

Strengths: Dedicated faculty, supportive management, motivated students, strong parent involvement, 100% pass tradition.

Weaknesses: Need for more ICT-based practices, limited spoken English exposure, varying learning pace of students.

Opportunities: Government/NGO ICT initiatives, training workshops, digital resources, alumni support.

Challenges: Maintaining 100% pass with high-quality grades, handling slow learners, balancing academics with co-curricular.

3. Academic Goals (SMART)

1. Maintain 100% pass percentage in SSLC with improved high grades (A+ in all subjects).

2. Strengthen English communication skills through clubs and interactive sessions

3. Promote ICT integration in teaching-learning across all subjects.

4. Enhance life skills, discipline, and value education among students.

5. Provide student support systems (remedial, mentoring, counseling) for holistic growth.

6. Strengthen co-curricular and extracurricular activities for all-round development.

4. Strategic Areas

Curriculum & Instruction: Activity-based, learner-centered pedagogy, remedial/enrichment classes.

Assessment & Evaluation: Regular formative assessments, model exams, feedback-based learning.

Faculty Development: Continuous teacher training in ICT, pedagogy, and new methodologies.

Student Support: Mentoring, remedial coaching, counseling for stress management.

Technology Integration: Smart classrooms, ICT club, digital library access.

Library & Lab Development: Upgradation of science labs and library digitization.

Co-curricular & Life Skills: Clubs (Science, Arts, English, Maths, IT, Environment), leadership training, sports.

Community & Parent Involvement: PTA participation, community service projects, alumni support.

5. Action Plan

Goal	Action/Strategy	Timeline	Responsibility	Resources	Success Indicator
100% pass with higher grades	Conduct remedial & enrichment classes	June–March (yearly)	Subject teachers	Extra class hours, study materials	More A+ grades
Improve English communication	Weekly English Club, Spoken English sessions	Weekly, June–March	English Dept.	Club materials, language lab	Better fluency
ICT Integration	Teacher ICT training, Smart class use	Quarterly workshops	ICT Coordinator	Projectors, laptops, online tools	Teachers using ICT in 80% of classes
Life skills & values	Weekly value education, leadership programmes	Continuous	Class teachers	Value ed. modules, seminars	Improved discipline & leadership
Co-curricular growth	Inter-house competitions, arts & sports events	Term-wise	Club coordinators	Sports kits, cultural aids	Student participation & prizes
Student support	Mentoring, counseling, remedial sessions	Monthly review	Academic committee	Time slots, counseling space	Reduced stress, improved results

6. Implementation Schedule

Term	Activities	Monitoring Method
Term 1	Orientation, baseline tests, remedial start, English club launch	Test results, feedback
Term 2	ICT workshops, inter-house competitions, parent meeting	Observation, progress chart
Term 3	Model exams, counseling sessions, final review, PTA meeting	Result analysis, reports

7. Monitoring & Evaluation

Academic Monitoring Committee: Principal, Vice Principal, Academic Coordinator, Subject Heads.

Review frequency: Monthly & Term-wise.

Tools used: Exam analysis, feedback forms, classroom observations, student performance reports.

Corrective measures: Extra coaching, motivational sessions, parental counseling.

8. Reporting

Annual academic report prepared by: Academic Committee.

Presented to: Management, PTA, Teachers, and Students.

Report includes: Pass % data, grade distribution, co-curricular achievements, remedial outcomes, ICT integration status.