

**60TH ANNIVERSARY STRATEGIC KEY PERFORMANCE  
INDICATORS**



**COMPREHENSIVE ACTION  
PLAN FOR 2025-26**

***A Vision for Holistic Development  
and Academic Excellence***

**REC GVHSS CHATHAMANGALAM**

# Table of Contents

No	Topic	Page No
1	Introduction	3
2	Vision and Mission	4
3	About 60 <sup>th</sup> Anniversary	5
4	Committees	6-14
5	Fcous area ,KPI and Action plan	15
6	Academic Excellence	16 -21
7	Library and Reading Rooms	22 -27
8	Parent Participation for Enhancement	28 - 33
9	Sports and Games Activities	34 - 39
10	Cultural and Arts Activities	40 -45
11	Faculty Empowerment Programs	46 - 51
12	Community Engagement Activities	52 - 57
13	Career Guidance and Industrial Linkage	58 - 63
14	Digital Infrastructure Enhancement	64 - 69
15	Innovation and Skill Development	70 - 75
16	Media and Alumni Engagement	76 - 81
17	Physical Infrastructure & Beautification	82 - 87

# 1. INTRODUCTION

## About us

**REC Government Vocational Higher Secondary School (GVHSS), Chathamangalam, celebrates its Diamond Jubilee, marking 60 years of transformative education. Founded in 1964 as a primary school, it has grown into a comprehensive institution, now serving approximately 1500 students across various academic and vocational streams. This milestone year marks a commitment to further progress, guided by 60 strategic KPIs across 12 key areas**

## Key Highlights

- Integration of academic excellence with vocational training to enhance career readiness.**
- Innovative teaching methods and hands-on learning for skill development.**
- Industry partnerships providing On-the-Job Training (OJT), internships, and certifications.**
- Strong focus on co-curricular activities for holistic student growth.**
- Commitment to sustainability through Green Protocol initiatives.**

# VISION AND MISSION



## VISION

To be a center of excellence in academic and vocational education, equipping students with the knowledge, skills, and mindset to excel in higher education, skilled trades, and entrepreneurship while contributing to a dynamic and evolving society.

## MISSION

To provide a holistic education that blends academic rigor with industry-focused vocational training, empowering students with:

- **Knowledge** – A strong foundation in core and vocational subjects.
- **Skills** – Practical, industry-relevant training for career readiness.
- **Ethical Values** – Integrity, discipline, and social responsibility.
- **Career Readiness** – Internships, industry exposure, and entrepreneurial mentorship.

# 60th Anniversary Celebration

The 60th anniversary of REC GVHSS Chathamanglam presents a unique opportunity to celebrate its rich history, showcase its achievements, and chart a course for its future. This milestone will be more than just a celebration; it will be a catalyst for strategic development and community engagement.

To ensure a meaningful and impactful anniversary, a comprehensive action plan will be developed, centring around 60 Key Performance Indicators (KPIs) distributed across 12 distinct categories. This plan will serve as a roadmap, guiding the school's efforts to enhance its educational offerings, strengthen its community ties, and modernize its infrastructure.

The action plan will consider the school's diverse student body, encompassing the school section (grades 1–10), Higher Secondary, and VHSE streams. It will leverage the school's strengths in vocational training, academic excellence, and holistic development. The 60th-anniversary celebration itself will be a central theme, with specific KPIs related to event organization, documentation, and fundraising.

# General Committee



## Patrens

**MP, MLA, Block Panchayath Member, Grama Panchayat President**

## Chairman

**Smt. Sudha Kambalath ( District Panchayath Member, Kozhikode)**

## Vice - Chairman

**Smt. Sabitha Suresh ( Grama Panchayath Member, Chathamangalam)  
Sri. Lineesh KP (PTA President - REC GVHSS)  
Sri. Shaju Kuniyil (SMC Chairman - REC GVHSS)  
Sri. Raveendran PT (PTA Vice-President REC GVHSS)**

## General Convenor

**Smt. Jiji P ( Principal REC GVHSS - HSS)**

## Joint Convenor

**Sri. Ashraf KP ( Principal REC GVHSS - VHSE)  
Smt. Sreekala M (HM REC GVHSS, HS)**

## Coordinator

**Dr. Riyas Kalathinkal (VHSE)**

## Section Coordinators

**Smt. Shini (HSE)  
Smt. Shahina S (VHSE)  
Smt. Shalini (HS)  
Smt. Mini and Bijuna (LP and UP)**

## Assistant Coordinator

**Smt. Ramya ( School Counselor)**

# Programme Committee



## Chairman

Sri. Raveendran PT (PTA Vice-President REC GVHSS)

## Vice - Chairman

Smt. Shinu C (MPTA)

## Convenor

Smt. Ummukulsu O (VHSE)

## Joint Convenor

Sri. Sethu HS

## Members

Smt. Bindya Venugopal (HS)

Smt. Beena (HS)

Smt. Jameela (HSS)

# Finance Committee

## Chairman

Sri. Shaju Kuniyil (SMC Chairman REC GVHSS)

## Vice - Chairman

Smt. Shinu C (MPTA)

## Convenor

Sri. Ashraf KP (Principal, VHSE)

## Joint Convenor

Sri. Hamsa (HSS)

Smt. Sumathi (HS)

## Members

Smt. Priya (HSS)

Smt. Saneeshna (HS)

Smt. Mini (HS)

Smt. Sreeja (HS)

Sri. Faizal VK (HSS)

# Reception Committee



## Chairman

Smt. Soumya C (MPTA President REC GVHSS)

## Vice - Chairman

Smt. Anusha Asha

## Convenor

Sri. Yaseen (HS)

## Joint Convenor

Sri. Bijuna (HS)

## Members

Sri. Gangadharan Nair  
Smt. Shivanthini (HS)  
Smt. Binza (VHSE)

# Academic Committee

## Chairman

Sri. Preman Master

## Vice - Chairman

Sri. TP Viswan

## Convenor

Smt. Prathibha (HSS)

## Joint Convenor

Sri. Sandya (VHSE)

## Members

Smt. Anna Joseph and Smt. Kuleena Kurian (HSS)  
Smt. Beetha (VHSE)  
Smt. Bindhu S Sreedaran (HS)

# Library and Reading Rooms



## Chairman

Sri. Gopalakrishnan

## Vice - Chairman

Sri. Apputty

## Convenor

Smt. Shinas (HS)

## Joint Convenor

Smt. Beetha (VHSE)

## Members

Dr. Remya (VHSE)

# Parents Empowerment

## Chairman

Sri. Prajeesh

## Vice - Chairman

Sri. Ajaya Kumar

## Convenor

Smt. Meera Bai (VHSE)

## Joint Convenor

Smt. Deepthi (HSS)

## Members

Smt. Soumya (HS)

Smt. Suja Kumari (VHSE)

Smt. Sathi Rathnam (HS)

# Sports Committee



## Chairman

Sri. Suresh Babu (SPG Convenor REC GVHSS)

## Vice - Chairman

Sri. Santhosh (PTA) and Sri. Abhilash

## Convenor

Sri. Haridasan Master (PET- HS)

## Joint Convenor

Sri. Ramesh Kumar (HSS)

## Members

Smt. Sreedevi (HSS)  
Sri. Sreejith (VHSE)  
Smt. Suhara and Sindya (HS)  
Sri. Anil Kumar and Sri. Sathyan

# Arts Committee

## Chairman

Sri. Sundaran C

## Vice - Chairman

Sri. Sonny (PTA)

## Convenor

Smt. Sajitha (HSS)

## Joint Convenor

Dr. Aparna (VHSE) and Smt. Shaji (HS)

## Members

Smt. Sheeba , Smt. Daysi (HS)  
Smt. Rajana and Sri. Bijeesh (VHSE)  
Smt. Nishna (UP)

# Faculty Empowerment



## Chairman

Sri. Rasheed

## Vice - Chairman

Smt. Usha

## Convenor

Smt. Deepa (VHSE)

## Joint Convenor

Smt. Sindya (HS) and Smt. Jisha (HSS) and Sri. Joushik (VHSE)

## Members

Smt. Suma  
Dr.Remya (VHSE)

# Community Engagement

## Chairman

Sri. Raghavan

## Vice - Chairman

Sri. Santhosh Koozhakode

## Convenor

Sri. Harshad (HSS)

## Joint Convenor

Smt. Shayna (HSS)  
Smt. Sahishna (HS)

## Members

Smt. Deepthi (VHSE)  
Smt.Prajula (HS)  
Smt. Philomina (HS)  
Sri. Ramesh Kumar (HSS)

# Career Guidance



## Chairman

Sri. Ashokan

## Vice - Chairman

Sri. Santhosh

## Convenor

Smt. Sushitha (VHSE)

## Joint Convenor

Sri. Suresh Babu (HSS)

## Members

Smt.Sajana (HSS)

Smt. Suja Kumari (VHSE)

Smt. Shini (VHSE)

# Digital Infrastructure

## Chairman

Sri. Sunil Kumar

## Vice - Chairman

Smt. Nisha Ponni

## Convenor

Sri. Sabique Zaman (VHSE)

## Joint Convenor

Smt. Mumthas (HS) and Sri. Noufal (HSS)

## Members

Smt. Deepa (HSS)

Smt. Sona (HS) and Smt. Linda (HS)

Smt. Beetha (VHSE)

# Skill Development



## Chairman

Sri. Raghavan

## Vice - Chairman

Smt. Swathi PP (SDC)

## Convenor

Sri. Shiju M Joseph

## Joint Convenor

Smt. Umaiba (VHSE)

Smt. Sumathi (HS)

Smt. Sindya and Smt. Deepaprabha (HSS)

## Members

Smt. Bidhu AV (HS)

# Media and Documentation

## Chairman

Sri. Manoj Kumar (IT Coordinator)

## Vice - Chairman

Sri. Sathyan K

## Convenor

Smt. Deepa and Smt. Deepthi (VHSE)

## Joint Convenor

Smt. Sheeba, Smt. Shalini and Smt. Seena (HS)

## Members

Smt. Suhara (HS)

Sri. Bijeesh (VHSE)

Smt. Sajini (VHSE)

# Alumni Committee



## Chairman

Sri. Subramaniyan Master

## Vice - Chairman

Sri. TK Sudhakaran

## Convenor

Smt. Vandana (HS)

## Joint Convenor

Sri. Hakeem (HSS) and Dr. Bindhu (VHSE)

## Members

Smt. Padhmasree (HSS), Smt. Umaiba (VHSE) and Sri. Ukesh (HS)  
Sri. Sreejith (VHSE)  
Sri Aslam Sri. Rajunarayanan and Sri. Krishnakumar  
Sri. Prabeesh and Sri. Abdurahiman Kutty

# Beautification Committee

## Chairman

Sri. Biju C

## Vice - Chairman

Sri. MK Venu Master

## Convenor

Sri. Baiju John (HSS)

## Joint Convenor

Sri. Bijeesh (VHSE)

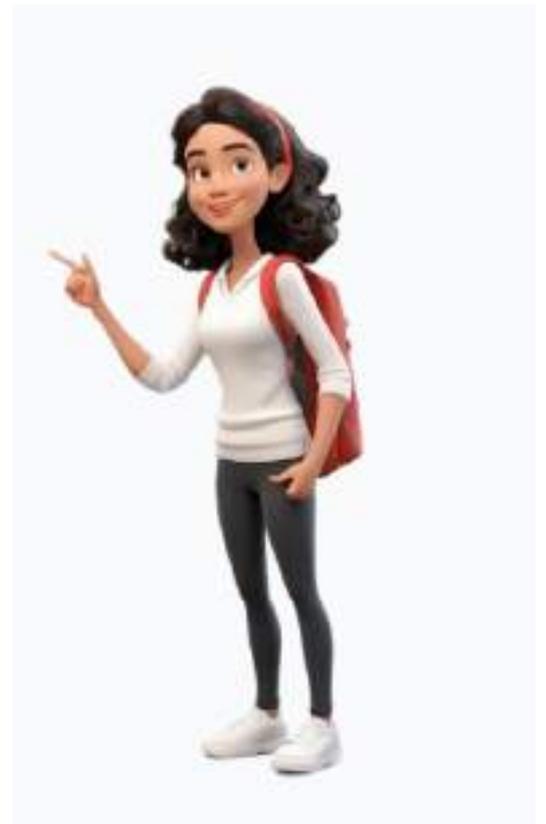
## Members

Smt. Omana , Smt. Nameera and Smt. Fahima (HS)  
Smt. Sajini (VHSE)  
Smt. Smitha (HSS)

# **FOCUS AREAS AND ACTION PLAN**

1. Academic Excellence
2. Library and Reading Rooms
3. Parent Participation for Enhancement
4. Sports and Games Activities
5. Cultural and Arts Activities
6. Faculty Empowerment Programs
7. Community Engagement Activities
8. Career Guidance and Industrial Linkage
9. Digital Infrastructure Enhancement
10. Innovation and Skill Development
11. Media and Alumni Engagement
12. Physical Infrastructure & Beautification

# Academic Excellence



Academic excellence is the foundation of a thriving educational institution. To ensure students achieve their highest potential, a structured approach is necessary. This plan focuses on improving overall student performance through targeted strategies.

# Strategic Key performance Indicators

## OBJECTIVE

1

Improve overall student pass rates in SSLC, Higher Secondary, and VHSE examinations by 10% compared to the previous year.

## OBJECTIVE

2

Implement monthly subject-specific diagnostic assessments for students performing below expectations, providing targeted remedial support based on the results.

## OBJECTIVE

3

Increase the number of students achieving A+ grades in SSLC, Higher Secondary, and VHSE examinations by 20% compared to the previous year.

## OBJECTIVE

4

Ensure completion of the curriculum before the Christmas examination period, followed by the implementation of a remedial teaching program.

## OBJECTIVE

5

Establish a peer-tutoring program with a minimum of 30 actively participating students.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Foundation and Preparation Phase

### Tasks

- Kick-off meeting for teachers and students to explain goals and expectations.
- Faculty orientation on Teaching and assessment methods
- Library inventory check, procurement of additional materials
- Textbook Distribution
- Class PTA Formation
- Introduce monthly diagnostic assessments and prepare first set of tests.
- Peer tutoring recruitment drive: Encourage students to volunteer as peer tutors.
- Organize student workshops on effective study habits and time management.
- Conduct baseline diagnostic assessments for all students.
- Establish individualized learning plans for students performing below expectations.
- Begin peer-tutoring sessions: Match peer tutors with struggling students based on needs.
- Review curriculum progress and plan for completion before Term exams.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Intensive Teaching and Assessment Phase

### Tasks

- Implement targeted remedial support based on diagnostic results.
- Focus on subject-based group activities to strengthen weak areas.
- Continue peer tutoring: Weekly check-ins to track progress of tutees and tutors.
- Begin monthly assessments to monitor improvement and adjust support.
- Review student progress through monthly diagnostic assessments.
- Adjust remedial teaching strategies based on assessment results.
- Continue peer tutoring, with student-led discussions to improve understanding.
- Encourage students to aim for A+ grades: Offer incentives for those who show significant progress.
- Assignment submission
- SRG Review meetings
- Term assessments and evaluation

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Completion of Curriculum and Pre-Exam Preparation Phase

### Tasks

- Finalize curriculum completion for all subjects by the mid of December.
- Continue peer tutoring, with added focus on high-stakes subjects.
- Organize mock exams for students to practice in exam-like conditions.
- Incorporate remedial teaching for students struggling with specific topics.
- Implement remedial teaching program after the Christmas exams, focusing on areas where students struggled.
- Conduct study groups and exam preparation sessions for students aiming for A+ grades.
- Offer individualized feedback to students after mock exams.
- Peer tutoring feedback session: Evaluate effectiveness of peer tutoring and adjust accordingly.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Exam Readiness Phase

### Tasks

- Intensive revision sessions for all students in preparation for upcoming exams.
- Peer tutoring check-ins: Ensure all students are receiving consistent support.
- Continue monthly assessments to track academic progress.
- Begin exam strategy sessions, teaching students how to manage time and stress during exams.
- Conduct final model exams for all subjects.
- Provide one-on-one feedback to students on their performance in the mock exams.
- Offer extra revision classes for students in need of further support.
- Continue peer tutoring for final exam preparation.
- Organize group study sessions to encourage collaboration and knowledge-sharing.
- Prepare for final exams: Offer additional support classes for struggling students.
- Peer tutoring ends with a final recognition ceremony for all active participants.

# Library and Reading Rooms



This section focuses on enhancing the school's library and reading culture. It outlines five key initiatives designed to improve access to resources, promote reading engagement, and celebrate literature. These initiatives aim to foster a strong reading habit among students and teachers, enrich the curriculum, and create a vibrant literary environment within the school.

# Strategic Key performance Indicators

## OBJECTIVE

1

Increase the library collection by 10% with new books, journals, and digital resources relevant to the curriculum.

## OBJECTIVE

2

Organize and conduct a reading week in the school, including at least one designated reading day. Ensure all students and teachers read one book (fiction or non-fiction).

## OBJECTIVE

3

Create dedicated reading rooms with comfortable seating in each section, accommodating at least 20 students per room.

## OBJECTIVE

4

Conduct a book festival to commemorate influential writers in literature.

## OBJECTIVE

5

Conduct at least two book review competitions / author talks to promote reading engagement.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Set goals to increase the library collection by 10% (new books, journals, and digital resources) relevant to the curriculum.
- Design survey for students and teachers to identify preferred genres and subjects for new books.
- Identify spaces for dedicated reading rooms in each section and begin the process of acquiring seating arrangements.
- Start collection new books, journals, and digital resources for the library.
- Reorganize library space to accommodate new collections.
- Plan logistics for dedicated reading rooms, ensuring each room can accommodate at least 20 students.
- Collaborate with teachers to integrate library resources with the curriculum, ensuring teachers utilize the new materials in their lessons.
- Set up library usage schedule for students and teachers, ensuring consistent access.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Reading Week and Book Festival Planning

### Tasks

- Organize and promote Reading Week in the school (tentative dates: October).
- Announce Reading Week activities, including a designated reading day where all students and teachers will read one book (fiction or non-fiction).
- Plan engaging activities for Reading Week, including group reading sessions, book discussions, and creative writing exercises.
- Begin planning the Book Festival, including identifying influential writers to focus on and organizing related activities.
- Promote Reading Week via posters, social media, and school announcements.
- Finalize the Book Festival plan, including date, invited speakers/authors, and activities (e.g., book discussions, storytelling sessions).
- Begin preparing book review competitions and outline criteria for participation.
- Enhance library space by adding reading corners, study tables, and lighting to encourage reading and studying.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Execution Phase - Reading Week and Book Festival

### Tasks

- **Conduct Reading Week:**
  - Encourage participation in the designated reading day where everyone reads a book.
  - Organize group reading sessions in the library and classrooms, fostering a community of readers.
  - Offer incentives for students who complete the reading challenge and share their insights.
- **Organize the Book Festival:**
  - Invite guest speakers/authors to talk about their works and the importance of reading.
  - Celebrate influential writers in literature by organizing exhibitions and displays in the library highlighting their works.
  - Host book discussions and interactive sessions for students and teachers.
- **Organize Book Review and Author talk**
  - Conduct Book Review Competitions with themes related to the books read during Reading Week and the Book Festival.
  - Encourage students to write reviews of their favorite books, which will be presented to a panel of teachers and students.
  - Host Author Talks as part of the Book Festival, where authors can speak about their writing journey.

# ACTIVITY PLAN

Start Date  
01- 06- 2025

End Date  
31 -03-2026

## January - March 2026: Engagement and Follow-up Phase

### Tasks

- Monitor and evaluate the usage of the new library materials and digital resources.
- Host the second Author Talk: Inviting another author or literary critic to engage with students on specific genres (fiction, non-fiction, history, etc.).
- Celebrate student participation in book review competitions and discussions, offering certificates or small prizes as incentives.
- Begin planning for the next academic year's library and reading initiatives based on feedback and success of current activities.
- Conduct a final review of the library and reading initiatives for the academic year.
- Analyze the effectiveness of the new library collection and dedicated reading rooms in improving student engagement.

# Parent Participation for Enhancement



This section emphasizes the role of parent participation in enhancing the educational experience. It outlines five strategic initiatives designed to strengthen the partnership between the school and parents. By fostering active engagement, open communication, and collaborative support, these initiatives aim to create a cohesive and supportive environment that promotes student success, both academically and personally.

# Strategic Key performance Indicators

## OBJECTIVE

1

Conduct at least Two class-level parent-teacher meetings with at least 75% attendance to discuss student progress and address concerns.

## OBJECTIVE

2

Establish a class-level PTA committee in each class, with a parent serving as chairperson and the class teacher as convener.

## OBJECTIVE

3

Organize at least Three workshops for parents on effective parenting techniques in each section, led by experts.

## OBJECTIVE

4

Organize one school-wide development workshop for parents, focusing on supporting their children's academic and personal growth.

## OBJECTIVE

5

Implement a parent volunteer program to assist with school events and activities.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Develop a calendar for parent-teacher meetings, workshops, and volunteering activities.
- Set attendance goals for parent-teacher meetings (at least 75% attendance per class-level meeting).
- Identify parent representatives for each class and establish a class-level PTA committee with a designated parent chairperson and the class teacher as convener.
- Plan communication strategies like WhatsApp groups, and printed invitations.
- Identify expert speakers for parenting workshops and finalize workshop topics.
- Establish guidelines and a framework for the parent volunteer program.
- Assign responsibilities to staff to coordinate meetings, workshops, and volunteer initiatives.

# ACTIVITY PLAN

Start Date  
01- 06- 2025

End Date  
31 -03-2026

## September - October 2025: Execution Phase -PTA Formation

### Tasks

- Conduct at least two class-level parent-teacher meetings to discuss student progress and address concerns.
- Ensure each meeting achieves the set attendance target of 75%.
- Formally establish PTA committees in all classes and provide an orientation on their roles and responsibilities.
- Conduct initial PTA meetings to discuss parental concerns, school initiatives, and student support strategies.
- Schedule regular PTA meetings to maintain consistent engagement.
- Begin promoting upcoming parenting workshops and encourage participation.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Execution Phase - Parent Workshops and Volunteer Program

### Tasks

- Organize and conduct at least three parenting workshops in each section, led by experts, covering topics such as:
  - Effective parenting techniques
  - Supporting children's academic performance
  - Mental health and emotional well-being
- Gather feedback from parents after each session to improve future workshops.
- Launch the parent volunteer program, recruiting parents to assist with school events and extracurricular activities.
- Assign volunteers to specific tasks, such as event coordination.
- Recognize and appreciate active parent volunteers through certificates or appreciation events.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: School-Development Workshop and Follow-up Phase

### Tasks

- Conduct a school-wide development workshop for parents focusing on their role in students' academic and personal growth.
- Assess the impact of previous workshops and gather insights for future initiatives.
- Conduct follow-up meetings with PTA committees to assess their contributions and discuss future goals.
- Recognize outstanding parental contributions through a special appreciation event or awards ceremony.
- Prepare a final report summarizing key achievements, challenges, and recommendations for future improvements.

### Ongoing Activities Throughout the Year:

- Maintain open communication with parents through social media updates, and parent-teacher communication platforms.
- Encourage continuous parent involvement in school activities beyond formal meetings and workshops.
- Conduct periodic surveys to assess parent engagement and identify areas for enhancement.

# Sports and Games



This section focuses on the development and enhancement of sports and games activities within the school. Recognizing the vital role of physical activity and sports in fostering holistic student development, this plan outlines five targeted initiatives. These initiatives aim to increase participation, improve performance, and identify and nurture sporting talent, ultimately promoting a healthy and active lifestyle among students while also achieving competitive success.

# Strategic Key performance Indicators

## OBJECTIVE

1

.Organize Two intra-school sports events featuring popular local sports (e.g., football, volleyball, Chess, cricket).

## OBJECTIVE

2

Provide structured coaching for Three different sports, including chess, football, and cricket.

## OBJECTIVE

3

Increase student participation in daily sports activities by 10% through a school-wide fitness program.

## OBJECTIVE

4

Achieve first place in at least two sub-district level and one district level sports competitions.

## OBJECTIVE

5

Conduct a school-level sports talent identification program and provide specialized training to promising athletes.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Develop a comprehensive sports calendar, including intra-school events, coaching sessions, and external competitions.
- Identify and allocate budget and resources for sports equipment, coaching staff, and event logistics.
- Recruit qualified coaches for structured training in football, cricket, and chess.
- Establish a student fitness program aimed at increasing daily sports participation by 10%.
- Finalize venues and schedules for intra-school sports events.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Execution Phase - Intra-School Events and Coaching

### Tasks

- Organize and conduct two intra-school sports events featuring football, volleyball, chess, and cricket.
- Begin structured coaching sessions for football, chess, and cricket with assigned coaches and training schedules.
- Monitor student progress in training programs and adjust coaching strategies accordingly.
- Track and analyze participation rates to measure the impact of the school-wide fitness program.
- Identify and support students with potential for external sports competitions.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Competitive Sports Preparation and Talent Identification

### Tasks

- Conduct a school-level sports talent identification program to spot promising athletes.
- Provide specialized training and mentorship to identified athletes in their respective sports.
- Register and prepare selected students for sub-district and district-level competitions.
- Strengthen collaboration with external sports bodies and academies for better training opportunities.
- Host practice matches to enhance competitive readiness.
- Encourage sportsmanship and teamwork through motivational workshops and guest sessions with sports professionals.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: External Competitions and Performance Review

### Tasks

- Participate in sub-district and district-level sports competitions with the aim of achieving first place in at least two sub-district and one district-level event.
- Recognize and reward outstanding athletes through a school sports award ceremony.
- Conduct feedback sessions with coaches, students, and parents to assess program effectiveness.
- Analyze participation data to measure the success of the fitness program and sports initiatives.
- Prepare a final report summarizing achievements, challenges, and recommendations for future improvements.

### Ongoing Activities Throughout the Year:

- Maintain regular fitness assessments and encourage daily participation in sports activities.
- Organize friendly matches with neighboring schools to give students more exposure to competitive sports.
- Provide continuous encouragement and recognition for students engaged in sports activities.
- Foster a culture of sports excellence and teamwork through school-wide awareness programs.

# Cultural and Arts



This section focuses on enriching cultural and arts extra-curricular activities. It acknowledges the importance of creativity and cultural appreciation in student development. The outlined initiatives provide diverse opportunities for artistic exploration and participation, aiming to create a vibrant and culturally rich school environment.

# Strategic Key performance Indicators

## OBJECTIVE

1

Host a grand cultural festival showcasing diverse student talents in various art forms, including an exhibition and food festival.

## OBJECTIVE

2

Organize two inter-school arts competitions, such as a quiz and a photography competition.

## OBJECTIVE

3

Introduce training in at least two art forms (e.g., folk dance, digital art, drama) by collaborating with local experts, alumni, or alumni faculty.

## OBJECTIVE

4

Establish a school arts club with a minimum of 60 active members (20 members per section), organizing regular performances, exhibitions, and talent hunt programs.

## OBJECTIVE

5

Participate in at least one district-level or state-level cultural competition to showcase student achievements.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Form a cultural festival organizing committee and define roles for managing performances, exhibitions, and the food festival.
- Identify and secure collaboration with local artists, alumni, or faculty for training in at least two art forms (e.g., folk dance, digital art, drama).
- Establish a school arts club with a minimum of 60 active members (20 per section) and create an annual activity calendar.
- Plan and schedule two inter-school arts competitions, such as a quiz and a photography contest, ensuring participation from multiple schools.
- Identify and shortlist district-level or state-level cultural competitions where students can participate.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Implementation of Training and Preliminary Events

### Tasks

- Launch training sessions in selected art forms, ensuring regular participation and skill development.
- Organize the first inter-school arts competition (e.g., quiz competition) and encourage student participation.
- Initiate school arts club activities, including regular performances and exhibitions to showcase student talents.
- Begin promotion and planning for the grand cultural festival, securing participation and logistical requirements.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Cultural Festival and Competitions Execution

### Tasks

- Host the grand cultural festival featuring diverse student talents, including an exhibition and food festival.
- Conduct the second inter-school arts competition (e.g., photography competition) with external judges and guest speakers.
- Organize mid-year arts club events, including a talent hunt program to identify emerging student talents.
- Finalize school participation in district-level or state-level cultural competitions and conduct preparatory sessions.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Follow-up, Review, and Future Planning

### Tasks

- Participate in at least one district-level or state-level cultural competition, supporting students in showcasing their achievements.
- Conduct an evaluation of the cultural festival and inter-school competitions to identify areas for improvement.
- Recognize and award students for their contributions to cultural and arts activities throughout the year.
- Plan for future arts-related training programs and expansion of the school arts club.
- Prepare a report documenting key achievements, challenges, and recommendations for the next academic year.

### Ongoing Activities Throughout the Year:

- Regular arts club meetings and practice sessions for various art forms.
- Collaboration with external experts and alumni for periodic workshops.
- Promotion of student achievements in arts through school media channels.
- Encouragement of student participation in regional and national-level cultural events.

# Faculty Empowerment Programs



This section outlines faculty empowerment programs. It recognizes that teacher quality impacts education. Initiatives focus on enhancing skills, professional development, and well-being to create a dynamic learning environment

# Strategic Key performance Indicators

## OBJECTIVE

1

Conduct at least Three workshops on the updated Kerala curriculum and digital teaching tools, with all subject teachers participating.

## OBJECTIVE

2

Ensure at least 50% of teachers attend subject-specific training or online courses offered by SCERT, DIET, Swayam, or other agencies.

## OBJECTIVE

3

Implement weekly health and wellness initiatives for faculty, incorporating physical activities such as exercise, Zumba, or promoting healthy food choices.

## OBJECTIVE

4

Implement monthly School Resource Group (SRG) meetings in each section for teachers to share best practices and new teaching ideas.

## OBJECTIVE

5

Increase the use of technology in classrooms, such as digital resources and interactive whiteboards, in daily lessons.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Identify trainers and experts to conduct three workshops on the updated Kerala curriculum and digital teaching tools.
- Schedule and organize subject-specific training programs in collaboration with SCERT, DIET, Swayam, and other training agencies.
- Establish a monitoring system to track faculty participation in online courses and subject-specific training.
- Develop a weekly health and wellness program, incorporating physical activities such as exercise sessions, Zumba, and promoting healthy eating habits.
- Form School Resource Groups (SRG) in each section, defining roles and setting guidelines for monthly meetings.
- Conduct a digital infrastructure assessment to ensure that classrooms are equipped with necessary technology for interactive learning.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Implementation of Training Programs and Faculty Wellness Initiatives

### Tasks

- Conduct the first workshop on the Kerala curriculum, focusing on updates and best practices for implementation.
- Encourage at least 50% of teachers to enrol in subject-specific training or online certification programs.
- Launch the weekly health and wellness initiative, ensuring active faculty participation.
- Organize the first SRG meeting in each section, where teachers can share innovative teaching methods and classroom strategies.
- Begin integrating technology in classrooms, ensuring that teachers effectively use digital resources and interactive whiteboards.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Mid-Year Evaluation and Continuous Professional Development

### Tasks

- Conduct the second workshop on digital teaching tools, ensuring all subject teachers participate.
- Evaluate teacher participation in online training programs and provide necessary support for completion.
- Organize mid-year review sessions to assess the effectiveness of faculty wellness initiatives and make improvements if needed.
- Hold monthly SRG meetings, documenting best practices and sharing insights on innovative teaching methods.
- Monitor and support teachers in effectively integrating digital tools into their lesson plans.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Follow-up, Review, and Future Planning

### Tasks

- Conduct the third and final workshop, focusing on innovative pedagogy and advanced digital teaching tools.
- Recognize and appreciate teachers who completed subject-specific training or online certification programs.
- Review the success of the faculty wellness initiatives and plan enhancements for the next academic year.
- Conduct final SRG meetings, compiling key takeaways and recommendations for improving teaching practices.
- Assess the impact of digital tools in classrooms and gather feedback for further technology integration improvements.
- Prepare a faculty development roadmap for the next academic year, based on the effectiveness of this year's initiatives.

### Ongoing Activities Throughout the Year:

- Maintain faculty engagement in continuous learning through online courses and professional development programs.
- Conduct periodic evaluations of classroom technology usage and provide necessary training and support.
- Encourage collaboration among teachers through monthly SRG meetings and peer-learning sessions.
- Sustain faculty wellness initiatives with regular check-ins and feedback collection.

# Community Engagement Activities



This section prioritizes community engagement and co-curricular activities. It aims to foster social responsibility and civic awareness in students. These initiatives develop practical skills and create engaged, contributing citizens.

# Strategic Key performance Indicators

## OBJECTIVE

1

Organize Two community service projects through the NSS program, focusing on local environmental, social, and anti-drug awareness issues.

## OBJECTIVE

2

Conduct inter-school / intra school poster competitions against drug usage among students and communities, with support from the Kerala Excise Department and release one short film in this area

## OBJECTIVE

3

Conduct at least two visits to an old age home and organize recreational programs with the help of the school arts club.

## OBJECTIVE

4

Organize a school-level mock parliament to create awareness among students about the democratic system.

## OBJECTIVE

5

Ensure the participation of NSS, Red Cross, JRC, and KITE students in the school beautification program, allot areas for beautification to each unit, and allocate full responsibility for maintaining the assigned area.

# ACTIVITY PLAN

Start Date  
01- 06- 2025

End Date  
31 -03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Identify and outline two community service projects through the NSS program, focusing on environmental conservation, social welfare, and anti-drug awareness campaigns.
- Establish partnerships with the Kerala Excise Department to support inter-school and intra-school poster competitions on drug prevention.
- Begin pre-production planning for the short film on drug awareness, including script development and casting.
- Coordinate with local old age homes to schedule at least two visits and finalize recreational activities with the school arts club.
- Plan and allocate responsibilities for the school-level mock parliament, ensuring student participation from various grades.
- Assign beautification areas to NSS, Red Cross, JRC, and KITE students, defining maintenance responsibilities.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Community Projects and Competitions Execution

### Tasks

- Launch the first NSS-led community service project, such as a tree plantation drive or waste management initiative.
- Organize the inter-school and intra-school poster competition on drug awareness, encouraging maximum participation.
- Begin production of the short film on drug prevention, involving students in filming and editing.
- Conduct the first visit to an old age home, organizing cultural programs and interactive activities for senior citizens.
- Hold preparatory workshops for students participating in the mock parliament, explaining parliamentary roles and procedures.
- Commence the school beautification initiative with NSS, Red Cross, JRC, and KITE students actively maintaining their assigned areas.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Engagement and Program Execution Phase

### Tasks

- Execute the second NSS community service project, focusing on social issues such as hygiene awareness or road safety campaigns in Special Camp
- Finalize and release the short film on drug awareness through school and social media platforms.
- Conduct the second visit to an old age home, ensuring students engage meaningfully with residents through performances and games.
- Organize the school-level mock parliament, allowing students to debate and discuss pressing issues in a simulated parliamentary setting.
- Conduct mid-year evaluation of the school beautification program, ensuring the assigned areas are well-maintained.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Follow-up, Review, and Future Planning

### Tasks

- Assess the impact of the community service projects and document key takeaways for future initiatives.
- Review the success of the drug awareness campaign and the short film, gathering feedback for potential future projects.
- Organize a reflection session for students who participated in old age home visits, discussing their experiences and learning outcomes.
- Plan improvements for the next mock parliament, incorporating student suggestions for a more engaging experience.
- Recognize and appreciate students and teams who contributed to the beautification initiative through awards or acknowledgments.
- Begin planning community engagement projects for the next academic year based on feedback and lessons learned.

### Ongoing Activities Throughout the Year:

- Regular upkeep and monitoring of assigned beautification areas by student groups.
- Continued collaboration with community organizations for social and environmental initiatives.
- Periodic discussions and mentorship sessions on community service and leadership.
- Encouragement of student participation in additional co-curricular activities that promote social responsibility

# Career Guidance and Industrial Linkage



This section focuses on enhancing career guidance and establishing industrial linkages. It aims to equip students with the skills and knowledge necessary for successful career pathways. Initiatives include talent identification, industry partnerships, and comprehensive career support.

# Strategic Key performance Indicators

## OBJECTIVE

1

Conduct a career talent hunt test for all VHSE and Higher Secondary students in collaboration with career experts and alumni at the beginning of the year.

## OBJECTIVE

2

Establish formal partnerships with 2 local industries or technical institutions for curriculum collaboration, industrial visits, and training opportunities.

## OBJECTIVE

3

Conduct workshops for VHSE and HSS students on resume and CV preparation.

## OBJECTIVE

4

Equip the career studio in the school and ensure it provides various career-related information and support throughout the year, acting as a career information center. Conduct help desk for submission of various entrance application submissions.

## OBJECTIVE

5

Ensure support from alumni and conduct at least two inspirational talks to help students set career objectives

# ACTIVITY PLAN

Start Date  
01- 06- 2025

End Date  
31 -03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Plan and organize a career talent hunt test for all VHSE and Higher Secondary students in collaboration with career experts and alumni.
- Identify and establish formal partnerships with at least two local industries or technical institutions for, industrial visits, and OJT.
- Develop a structured plan for equipping the career studio with necessary resources, including career-related information, brochures, and digital tools.
- Plan logistics for conducting workshops on resume and CV preparation for VHSE and HSS students.
- Set up a help desk to assist students in submitting various entrance applications.
- Reach out to alumni and industry professionals to schedule at least two inspirational talks.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Implementation of Career Talent Hunt and Industry Collaborations

### Tasks

- Conduct the career talent hunt test and analyze student results to guide them toward suitable career paths.
- Organize meetings with industry representatives to formalize agreements for collaboration, industrial visits, and training programs.
- Initiate the first round of career workshops focused on resume and CV preparation, ensuring student engagement.
- Begin the development and enhancement of the career studio, making career-related resources accessible to students.
- Provide guidance and support for students applying for entrance exams and scholarships through the help desk.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Industrial Visits and Career Studio Utilization

### Tasks

- Organize industrial visits for VHSE and HSS students to provide practical exposure to career opportunities.
- Ensure that students participate in hands-on training sessions in collaboration with partnered industries and institutions.
- Continue workshops and mentorship programs, enhancing students' job readiness skills.
- Conduct the first alumni-led inspirational talk to motivate students and provide career insights.
- Strengthen career studio services by adding interactive career planning tools and professional counseling sessions.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Career Development and Future Planning

### Tasks

- Conduct the second inspirational talk with alumni or industry professionals to provide students with career planning strategies.
- Review the effectiveness of career guidance initiatives and gather student feedback for improvements.
- Organize an open-house career fair where students can interact with industry professionals and explore various career options.
- Continue providing entrance application support through the help desk.
- Plan for the next academic year's career guidance activities, including new industry partnerships and career-focused programs.
- Recognize and appreciate student achievements in career talent tests and skill development activities.

### Ongoing Activities Throughout the Year:

- Regularly update and maintain the career studio with relevant career information and job market trends.
- Provide continuous support for students seeking career counseling and guidance.
- Strengthen ties with alumni to expand mentorship opportunities and career networking.
- Facilitate student internships and apprenticeships through industry collaborations.
- Organize periodic career-focused workshops and training sessions based on student needs.

# Digital Infrastructure Enhancement



This section focuses on enhancing the school's digital infrastructure. It aims to modernize facilities, improve digital literacy, and promote safe technology use through strategic upgrades and comprehensive programs.

# Strategic Key performance Indicators

## OBJECTIVE

1

Conduct a comprehensive digital audit and identify areas for upgrades. Upgrade digital systems in all classrooms, labs, and seminar halls to support a modern Smart Education framework.

## OBJECTIVE

2

Ensure all computer labs are well-equipped with functional computers that are maintained regularly to ensure optimal performance.

## OBJECTIVE

3

Develop and maintain a functional school website with the assistance of VHSE Web Development students and HSE Computer Science students.

## OBJECTIVE

4

Implement a digital literacy program for students and parents, aiming for widespread digital competence and responsible technology use.

## OBJECTIVE

5

Conduct at least one workshop or seminar annually focusing on cyber security awareness, digital citizenship, and safe and responsible internet usage

# ACTIVITY PLAN

Start Date  
01- 06- 2025

End Date  
31 -03-2026

## June - August 2025: Initial Planning and Assessment Phase

### Tasks

- Conduct a comprehensive digital audit to assess current infrastructure and identify areas for upgrades.
- Develop a strategic plan to upgrade digital systems in classrooms, labs, and seminar halls to support a modern Smart Education framework.
- Assess the current state of computer labs and develop a maintenance schedule to ensure optimal performance.
- Form a team of VHSE Web Development students and HSE Computer Science students to begin designing and updating the school website.
- Plan a digital literacy program structure to cater to both students and parents.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Implementation of Digital Upgrades & Website Development

### Tasks

- Initiate upgrades in all classrooms, labs, and seminar halls with modern digital systems.
- Ensure all computer labs are equipped with fully functional computers and conduct regular maintenance checks.
- Develop and test the functional school website, integrating necessary features such as announcements, event updates, and student resources.
- Launch the digital literacy program, conducting introductory sessions for students and parents.
- Plan and schedule the annual workshop on cyber security awareness, digital citizenship, and responsible internet usage.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Expansion & Cybersecurity Awareness Initiatives

### Tasks

- Conduct periodic assessments of the upgraded digital infrastructure to ensure efficiency.
- Fully deploy and maintain the school website, providing hands-on experience for student developers.
- Expand the digital literacy programs
- Organize and execute the cyber security awareness workshop, ensuring student and parent participation.
- Collaborate with digital safety experts to provide practical insights into responsible technology use.

# ACTIVITY PLAN

Start Date  
01- 06- 2025

End Date  
31 -03-2026

## January - March 2026: Review, Evaluation & Future Planning

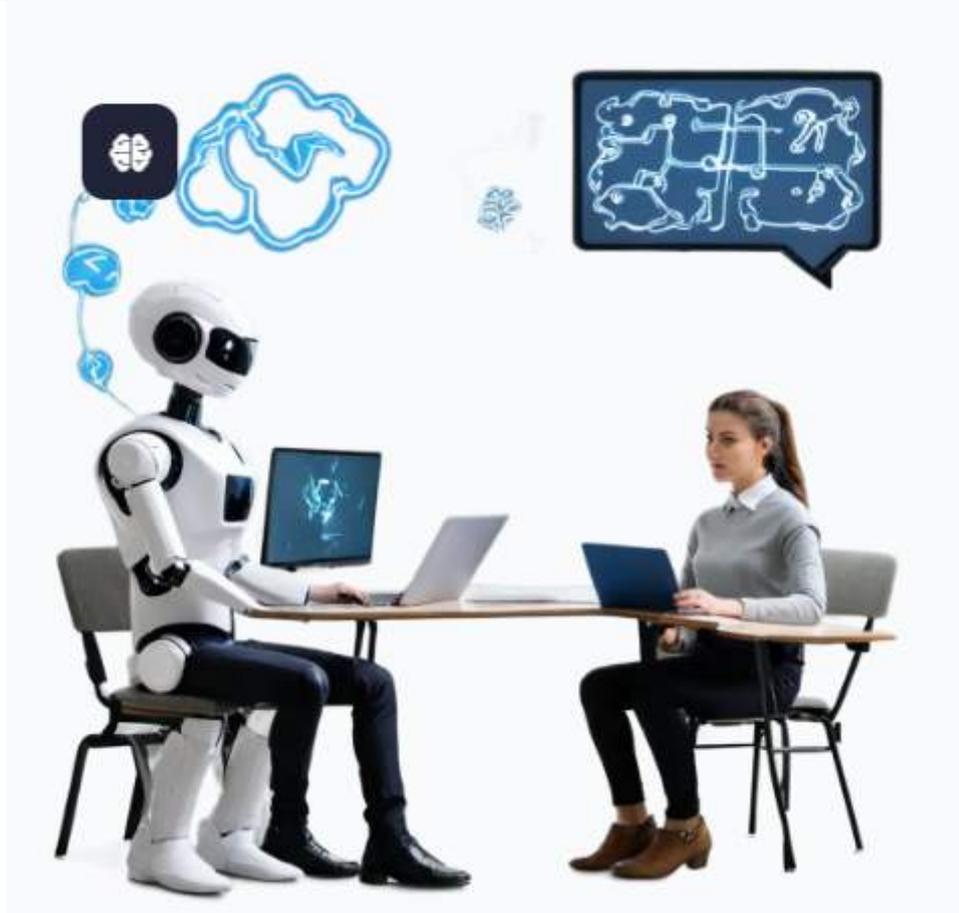
### Tasks

- Conduct a final review of all digital infrastructure enhancements and ensure all systems function optimally.
- Evaluate the impact of the digital literacy program through feedback and student assessments.
- Analyze the effectiveness of the school website, making necessary improvements based on user feedback.
- Plan for further digital advancements, including potential integration of AI-based learning tools or interactive platforms.
- Recognize and reward students involved in digital literacy and website development projects.
- Develop a roadmap for continued digital infrastructure improvements in the following academic year.

### Ongoing Activities Throughout the Year:

- Regular maintenance and updates of digital systems in classrooms, labs, and seminar halls.
- Continuous monitoring and enhancement of the school website to keep it functional and updated.
- Periodic digital literacy workshops to reinforce responsible technology use.
- Cybersecurity awareness initiatives to keep students and parents informed of online safety practices.

# Innovation and Skill Development Activities



This section focuses on fostering innovation and developing practical skills among students. It aims to identify and nurture talent through specialized programs and workshops. Initiatives include vocational training, entrepreneurship development, and the establishment of a Production cum Training Centre, all designed to equip students with valuable life skills.

# Strategic Key performance Indicators

## OBJECTIVE

1

Conduct skill talent tests in each section to identify students with special skills and provide support to showcase their talents.

## OBJECTIVE

2

Conduct Three workshops on vocational skills (e.g., entrepreneurship, soft skills, public speaking) in collaboration with nearby institutions and NGOs.

## OBJECTIVE

3

Provide skill training to at least 25% of students with the help of Vocational Higher Secondary students and the Skill Development Centre (SDC).

## OBJECTIVE

4

Establish a school-level entrepreneurship club to foster student innovation and business skills.

## OBJECTIVE

5

Establish a Production cum Training Centre with the help of Vocational Higher Secondary students.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Assessment Phase

### Tasks

- Develop a framework for conducting skill talent tests in each section to identify students with special skills.
- Collaborate with Vocational Higher Secondary students and the Skill Development Centre (SDC) to design skill training programs.
- Establish connections with nearby institutions and NGOs for vocational workshops on entrepreneurship, soft skills, and public speaking.
- Outline the structure and objectives of the school-level entrepreneurship club.
- Plan the setup of the Production cum Training Centre in collaboration with Vocational Higher Secondary students.
- Allocate resources, budget, and space for training sessions and workshops.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Skill Talent Identification & Training Program Launch

### Tasks

- Conduct skill talent tests in all sections to identify students with unique talents.
- Analyze test results and categorize students based on their skills for specialized training.
- Organize the first vocational workshop in collaboration with an external institution or NGO.
- Initiate training programs for at least 25% of students with the support of SDC and Vocational Higher Secondary students.
- Establish the school-level entrepreneurship club and conduct its inaugural meeting.
- Begin preliminary setup of the Production cum Training Centre.

# ACTIVITY PLAN

Start Date  
01- 06- 2025

End Date  
31 -03-2026

## November - December 2025: Expansion & Practical Implementation

### Tasks

- Conduct the second vocational workshop, focusing on advanced skill development.
- Organize mentorship sessions within the entrepreneurship club, guiding students on innovation and business skills.
- Strengthen partnerships with industry professionals to enhance the effectiveness of training programs.
- Continue skill training sessions, ensuring engagement from at least 25% of students.
- Finalize and operationalize the Production cum Training Centre, enabling students to apply their skills in real-time projects.
- Encourage students to showcase their skills through exhibitions and competitions.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Evaluation & Future Planning

### Tasks

- Conduct the third vocational workshop on public speaking and leadership skills.
- Organize an innovation fair where students can present their skill-based projects and entrepreneurial ideas.
- Evaluate the effectiveness of skill training programs through feedback and performance analysis.
- Assess the impact of the Production cum Training Centre and refine its activities based on student engagement.
- Recognize outstanding students and provide them with opportunities for further skill development.
- Plan for the next academic year's innovation and skill development initiatives based on insights gained.

### Ongoing Activities Throughout the Year:

- Regular mentorship and interactive sessions within the entrepreneurship club.
- Periodic monitoring of student progress in skill training programs.
- Continuous engagement with industry experts and institutions for additional learning opportunities.
- Promotion of student achievements through school social media and website
- Maintenance and expansion of the Production cum Training Centre to accommodate more students.

# Media and Alumni Engagement



This section focuses on strengthening media reporting and enhancing alumni engagement. It aims to build robust alumni networks, leverage alumni contributions for school development, and improve the school's public image through strategic media relations. Additionally, it emphasizes celebrating the school's history through documented events.

# Strategic Key performance Indicators

## OBJECTIVE

1

Establish alumni networks by creating a database for each section and organizing alumni committees in each section with a minimum of 25 members and also form central alumina committee

## OBJECTIVE

2

Raise funds from alumni contributions to support a specific school modernization project (e.g., library, laboratory) with a defined fundraising target

## OBJECTIVE

3

Create a database of alumni staff (former faculty and staff) and organize at least one get-together program for them.

## OBJECTIVE

4

Implement a media relations plan to collect and ensure press releases in relevant media (newspapers, TV, social media) for all school programs in the forthcoming year.

## OBJECTIVE

5

Prepare a souvenir documenting all 60th-anniversary events.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Setup Phase

### Tasks

- Establish alumni networks by creating a database for each section, including contact information and professional details.
- Form alumni committees in each section with a minimum of 25 members and establish a central alumni committee to oversee activities.
- Identify a specific school modernization project (e.g., library, laboratory) for alumni fundraising and set a defined fundraising target.
- Develop a media relations strategy to ensure consistent press coverage of school events in newspapers, TV, and social media.
- Plan the framework for a souvenir documenting all 60th-anniversary events.
- Create a database of former faculty and staff for alumni engagement.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Alumni Engagement & Fundraising Initiatives

### Tasks

- Organize initial alumni committee meetings to set goals and outline engagement strategies.
- Launch alumni fundraising campaigns through social media, direct outreach, and donation drives.
- Identify potential alumni sponsors and collaborators for school projects.
- Establish a dedicated school media team to manage press releases and event coverage.
- Start compiling historical records, photographs, and notable alumni contributions for the 60th-anniversary souvenir.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Alumni Reunions & Media Expansion

### Tasks

- Organize a get-together program for former faculty and staff to strengthen alumni engagement.
- Conduct fundraising progress reviews and realign strategies if needed to achieve targets.
- Strengthen collaborations with media outlets to ensure coverage of major school events.
- Conduct interviews with notable alumni for media features and school documentation.
- Gather and finalize content for the 60th-anniversary souvenir, including articles, photos, and historical highlights.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Finalization & Documentation Phase

### Tasks

- Host a final review meeting with alumni committees to assess engagement success and future plans.
- Complete and publish the 60th-anniversary souvenir, ensuring distribution to key stakeholders.
- Organize a recognition event for alumni donors and supporters of school modernization efforts.
- Conduct a final evaluation of media reporting effectiveness and make improvements for upcoming years.
- Plan for the next academic year's alumni engagement and media reporting strategies based on lessons learned.

### Ongoing Activities Throughout the Year:

- Maintain and update the alumni database with new contacts and achievements.
- Regularly publish alumni success stories and school achievements on media platforms.
- Engage alumni in mentorship programs and career guidance sessions for students.
- Ensure continued collaboration with media houses for proactive press coverage of school events.

# Physical Infrastructure & Beautification



This section outlines the modernization and beautification of the school's physical infrastructure. It focuses on upgrading classrooms and seminar halls with digital technology, improving essential facilities, and implementing a clean and green campus initiative. Infrastructure audits will drive targeted improvements, ensuring a safe and modern learning environment.

# Strategic Key performance Indicators

## OBJECTIVE

1

Conduct infrastructure audits in each section for the upcoming semester and document the identified infrastructural development needs.

## OBJECTIVE

2

Modernize at least Three classrooms with smart boards and interactive digital displays.

## OBJECTIVE

3

Establish Three dedicated seminar halls with digital systems in each section for regular school activities.

## OBJECTIVE

4

Complete essential modernization works, including drainage system improvements, development of the football turf and volleyball play area, and identified school maintenance tasks. Conduct at least one mock drill with support from the fire and safety department.

## OBJECTIVE

5

Implement a clean and green campus initiative with a zero-waste policy and appoint a green protocol officer in each section.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## June - August 2025: Initial Planning and Assessment Phase

### Tasks

- Conduct a comprehensive infrastructure audit in each section to assess development needs.
- Document findings and prioritize infrastructural improvements based on urgency and impact.
- Allocate budget and resources for modernization projects, including smart classrooms, seminar halls, and campus beautification.
- Develop an implementation timeline for infrastructural upgrades.
- Establish a committee for the clean and green campus initiative and appoint a green protocol officer in each section.
- Announce Green campus and fix sign boards for the same
- Start school gardening plan collaboration with NSS

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## September - October 2025: Implementation of Smart Classrooms & Seminar Halls

### Tasks

- Begin modernization of at least three classrooms with smart boards and interactive digital displays.
- Establish three dedicated seminar halls in each section, equipped with digital systems for regular school activities.
- Conduct test runs for smart classrooms and seminar halls to ensure functionality.
- Gather feedback from teachers and students on digital learning enhancements.
- Continue the regular infrastructure development activities.
- Monitor the school gardens and school infrastructures
- Start pre-qualifying maintenance activities and submit projects to District Pachayath

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## November - December 2025: Essential Modernization Works & Safety Initiatives

### Tasks

- Start essential infrastructure modernization, including:
  - Drainage system improvements.
  - Development of the football turf and volleyball play area.
  - Other identified school maintenance tasks.
- Collaborate with the fire and safety department to conduct a school-wide mock drill.
- Ensure safety compliance checks and emergency preparedness assessments.
- Organize awareness programs for students and staff on emergency protocols.

# ACTIVITY PLAN

Start Date  
01-06-2025

End Date  
31-03-2026

## January - March 2026: Clean & Green Campus Initiative and Final Evaluation

### Tasks

- Implement a school-wide zero-waste policy and promote sustainable practices.
- Organize tree-planting drives and eco-friendly campus beautification projects.
- Monitor and evaluate the impact of the clean and green initiative.
- Conduct a final review of all modernization projects to ensure completion as per the plan.
- Recognize contributions of staff and students in infrastructure improvement and sustainability efforts.
- Prepare a comprehensive report summarizing achievements, challenges, and recommendations for future improvements.

### Ongoing Activities Throughout the Year:

- Regular maintenance checks on modernized infrastructure to ensure long-term functionality.
- Conduct periodic feedback surveys on the effectiveness of smart classrooms and seminar halls.
- Promote student and teacher engagement in campus beautification and sustainability initiatives.
- Ensure consistent adherence to safety protocols and conduct refresher safety drills as needed.

# CONCLUSION AND CALL TO ACTION

The successful implementation of this plan hinges on the collaborative efforts of all stakeholders. We earnestly request the dedicated time and commitment of every individual involved. Realizing these ambitious objectives requires a spirit of unity and teamwork, ensuring each committee works in concert to achieve the outlined KPIs.

This document provides overarching guidelines. Each section of the school (Lower Primary, Upper Primary, High School, Higher Secondary, and Vocational Higher Secondary) is tasked with developing detailed, section-specific action plans aligned with these broader objectives, thus ensuring the realization of our collective vision.

Achieving these 60 KPIs will position REC GVHSS Chathamangalam as a pioneering educational institution within the state. We reiterate our request for your unwavering cooperation and support in making this vision a reality.

**Smt. Sudha Kambalath**  
Chairman

**Smt. Jiji P**  
General Convenor

**Sri. Ashraf KP**  
Convenor

**Smt. Sreekala M**  
Convenor

**Dr. Riyas Kalathinkal**  
Coordinator

Section Coordinators  
**Smt. Shini (HSE)**  
**Smt. Shahina S (VHSE)**  
**Smt. Shalini (HS)**  
**Smt. Mini and Bijuna (LP & UP)**  
Assistant Coordinator  
**Smt. Remya**